



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
<b>Comenius University in Bratislava</b>	SK BRATISL02	<b>Erasmus Institutional Coordinator</b> <b>Prof. RNDr. Ing. Ľudomír Šlahor, Ph.D.</b> , Šafárikovo námestie 6, 818 06 Bratislava, Slovak Republic, Phone :+421 2 59244 227, +421 2 59244 236, Fax : +421 2 59244 550, e-mail : <a href="mailto:socrates@rec.uniba.sk">socrates@rec.uniba.sk</a> ;	<a href="http://www.uniba.sk">http://www.uniba.sk</a>
		<b>Erasmus Departmental Coordinator</b> <b>Assoc. Prof. Mgr. Martina Dubničková, PhD.</b> , Odbojárov 10, 832 32 Bratislava, Slovak Republic Tel: +421 2 50 117 119 e-mail: <a href="mailto:dubnickova@fpharm.uniba.sk">dubnickova@fpharm.uniba.sk</a> ;	<a href="http://www.fpharm.uniba.sk/">http://www.fpharm.uniba.sk/</a>
KU Leuven Faculty Pharmaceutical Sciences	B LEUVEN01	Coordinator faculty: Prof. E. Adams Pharmaceutical Analysis Herestraat 49, O&N2, PB 923	<a href="http://pharm.kuleuven.be/erasmus/index.html">http://pharm.kuleuven.be/erasmus/index.html</a>

		3000 Leuven Belgium Email: <a href="mailto:Erwin.Adams@pharm.kuleuven.be">Erwin.Adams@pharm.kuleuven.be</a> Tel.: +32 16 32 34 44  Institutional Coordinator: Elke Timmermans International Office Naamsestraat 63 3000 Leuven Belgium Email: <a href="mailto:Elke.timmermans@int.kuleuven.be">Elke.timmermans@int.kuleuven.be</a> Tel.: +32 16 32 37 67	<a href="http://www.kuleuven.be/education/ects/package.html">http://www.kuleuven.be/education/ects/package.html</a>
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## B. Mobility numbers per academic year

The partners commit to amend the tables below in case of changes in the mobility data by: no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies Number of students / total months	Student Mobility for Traineeships Number of students / total months
SK BRATISL02	B LEUVEN01	0916	Pharmacy	1 <sup>st</sup> , 2 <sup>nd</sup>	1/max 6	1/ max 3
B LEUVEN01	SK BRATISL02	0916	Pharmacy	1 <sup>st</sup> , 2 <sup>nd</sup>	1/max 6	1/ max 3

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching Number of staff / total days	Staff Mobility for Training
SK BRATISL02	B LEUVEN01	0916	Pharmacy	1/5	To be discussed
B LEUVEN01	SK BRATISL02	0916	Pharmacy	1/5	

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
SK BRATISL02		Slovak		B1*	B2
B LEUVEN01		Dutch	English	B1*	C1

\*B1 is equivalent to ILTS 6.5 or TOEFL iBT 79/80

B LEUVEN01: For more details on the language of instruction recommendations, see [http://www.kuleuven.be/admissions/language/lang\\_test](http://www.kuleuven.be/admissions/language/lang_test)

### D. Additional requirements

SK BRATISL02:

In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please or visit our websites:

- <http://www.fpharm.uniba.sk/index.php?id=3067>
- <http://www.uniba.sk/index.php?id=2267>

For any other enquiries, please contact Departmental Coordinator, Faculty of Pharmacy: Assoc. Prof. Martina Dubničková, PhD.: [dubnickova@fpharm.uniba.sk](mailto:dubnickova@fpharm.uniba.sk) or Assistant of Departmental Coordinator: Mgr. Hana Beňová: [benovah@fpharm.uniba.sk](mailto:benovah@fpharm.uniba.sk)

KU Leuven (B LEUVEN01):

All practical information for incoming students (incl. application procedure) can be found on the website of International Admissions and Mobility : <http://www.kuleuven.be/admissions/>

KU Leuven organises welcome activities for all international students, including Orientation Days and a Buddy Program. More information about these activities can be found on the website : <http://www.kuleuven.be/welcome/>

A Dutch language course, free of charge for Erasmus students, is organised by the Leuven Language Institute : [http://ilt.kuleuven.be/english/cursus/andere\\_ned\\_vr\\_erasmus.php](http://ilt.kuleuven.be/english/cursus/andere_ned_vr_erasmus.php)

The university also offers support for students with disabilities : <http://www.kuleuven.be/studentenvoorzieningen/studentswithdisability/index.html>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
SK BRATISL02	Full academic year, Winter semester <b>June, 15<sup>th</sup></b> (registration)	Summer semester <b>November, 15<sup>th</sup></b> (registration)
B LEUVEN01	The academic calendar can be found on <a href="http://www.kuleuven.be/english/about/">http://www.kuleuven.be/english/about/</a>	The academic calendar can be found on <a href="http://www.kuleuven.be/english/about/">http://www.kuleuven.be/english/about/</a>

[\* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 12 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement:

In the event of unilateral termination, a notice of at least one academic year will be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

SK BRATISL02 ECTS Grading system:

Grade		Numerical value	
A	Excellent	1	100-91
B	Very good	1,5	90-81
C	Good	2	80-73
D	Satisfactory	2,5	72-66
E	Sufficient	3	65-60
Fx	Failed	4	59-0

ECTS Grade	% of successful students normally achieving the grade	Definition
A	10	Outstanding performance with only minor errors.
B	25	Above the average standard but with some errors.
C	30	Generally sound work with a number of notable errors.
D	25	Fair but with significant shortcomings.
E	10	Performance meets the minimum criteria.
F <sup>-</sup>	-	Some more work required before the credit can be awarded
Fx	-	Considerable further work is required.

## B LEUVEN01:

Grade (out of 20)	Definition
18	EXCELLENT - outstanding performance
16	VERY GOOD - above the average standard
14	GOOD - generally sound work
12	SATISFACTORY - fair
10	SUFFICIENT – performance meets the minimum criteria
8	FAIL – to some extent
6	FAIL – considerably

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK BRATISL02	Mgr. Hana Beňová, Assistant of Departmental Coordinator Tel. +421 2 50117387 <a href="mailto:benovah@fpharm.uniba.sk">benovah@fpharm.uniba.sk</a>	<a href="http://www.fpharm.uniba.sk/index.php?id=3069">http://www.fpharm.uniba.sk/index.php?id=3069</a>
B LEUVEN01	Ms. Trees Deloddere (Head of Int. Adm. and Mobility) Mr. Christophe Prince <a href="http://www.kuleuven.be/admissions/contact/index.html">http://www.kuleuven.be/admissions/contact/index.html</a>	<a href="http://www.kuleuven.be/admissions/travelling/visa.html">http://www.kuleuven.be/admissions/travelling/visa.html</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK BRATISL02	Mgr. Hana Beňová, Assistant of Departmental Coordinator Tel. +421 2 50117387 <a href="mailto:benovah@fpharm.uniba.sk">benovah@fpharm.uniba.sk</a>	<a href="http://www.fpharm.uniba.sk/index.php?id=3069">http://www.fpharm.uniba.sk/index.php?id=3069</a>
B LEUVEN01	Int. Adm. and Mobility Case Administrator <a href="http://www.kuleuven.be/admissions/contact/index.html">http://www.kuleuven.be/admissions/contact/index.html</a>	<a href="http://www.kuleuven.be/english/services/insurances/">http://www.kuleuven.be/english/services/insurances/</a>

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK BRATISL02	Mgr. Hana Beňová, Assistant of Departmental Coordinator, Tel. +421 2 50117387, <a href="mailto:benovah@fpharm.uniba.sk">benovah@fpharm.uniba.sk</a>	<a href="http://www.fpharm.uniba.sk/index.php?id=3069">http://www.fpharm.uniba.sk/index.php?id=3069</a>
B LEUVEN01	<a href="mailto:housing@dsv.kuleuven.be">housing@dsv.kuleuven.be</a> tel.: +32 16 32 44 00	<a href="http://www.kuleuven.be/studentenvoorzieningen/accommodation/">http://www.kuleuven.be/studentenvoorzieningen/accommodation/</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>1</sup>
SK BRATISL02	Assoc. Prof. Mgr. Martina Dubničková, PhD.  Erasmus Departmental Coordinator		
SK BRATISL02	Prof. RNDr. Ing. Ľudomír Šlahor, PhD.  Erasmus Institutional Coordinator		
B LEUVEN01	Prof. E. Adams  Erasmus coordinator Pharmaceutical Sciences		

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<sup>1</sup> Scanned signatures are accepted