



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-20[21]² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
UNIVERSIDAD COMPLUTENSE DE MADRID	E MADRID 03	Institutional Contact Prof Andrés Arias Astray vrrii@ucm.es European programmes: Juana Amorós	www.ucm.es http://farmacia.ucm.es/grado-en-farmacia

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<p>Oficina de Relaciones Internacionales. Pabellón de Gobierno. C/ Isaac Peral s/n. 28040</p> <p>Email: jamoros@ucm.es</p> <p>International Coordinator, Faculty of Pharmacy</p> <p>Profa. Pilar Gómez-Serranillos Cuadrado</p> <p>Facultad de Farmacia. Ciudad Universitaria. Pza. Ramón y Cajal s/n. 28040, Madrid</p> <p>+3491 394 1717</p> <p>pserra@ucm.es</p>	
UNIVERZITA KOMENSKEHO V BRATISLAVE	SK BRATISL02	<p>Erasmus Institutional Coordinator Prof. RNDr. Ing. Ľudomír Šlahor, Ph.D., Šafárikovo námestie 6, 818 06 Bratislava, Slovak Republic, Phone :+421 2 59244 227, +421 2 59244 236, Fax : +421 2 59244 550, e-mail : socrates@rec.uniba.sk ;</p> <p>Erasmus Departmental Coordinator Assoc. Prof. Mgr. Martina Dubníčková, PhD., Odbojárov 10, 832 32 Bratislava, Slovak Republic Tel: +421 2 50 117 119 e-mail: dubnickova@fpharm.uniba.sk ;</p>	<p>http://www.uniba.sk</p> <p>http://www.fpharm.uniba.sk/</p>
[...]			

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
E MADRID 03	SK BRATISL02	0916	PHARMACY	1 st 2 nd 3 rd	2x10	
SK BRATISL02	E MADRID 03	0916	PHARMACY	1 st 2 nd 3 rd	2x10	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
E MADRID 03	SK BRATISL02	0916	PHARMACY	1 person x 5 days	
SK BRATISL02	E MADRID 03	0916	PHARMACY	1 person x 5 days	

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
E MADRID 03	0916	SPANISH		B1	B2
SK BRATISL02	0916	*English	Slovak	*B1	*B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

SK BRATISL02:

- <http://www.fpharm.uniba.sk/index.php?id=3067>
- <http://www.uniba.sk/index.php?id=2267>

For any other enquiries, please contact Departmental Coordinator, Faculty of Pharmacy: Assoc. Prof. Martina Dubničková, PhD.: dubnickova@fpharm.uniba.sk or Assistant of Departmental Coordinator: Mgr. Hana Beňová: benovah@fpharm.uniba.sk

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
E MADRID 03	15 TH JUNY	30 TH NOVEMBER
SK BRATISLO2	Full academic year, Winter semester June, 15th (registration)	Summer semester November, 15th (registration)

[to be adapted in case of a trimester system]*

- The receiving institution will send its decision within 3 weeks.
- A Transcript of Records will be issued by the receiving institution no later than [xx] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
- Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

SK BRATISLO2 ECTS Grading system:

Grade		Numerical value	
A	Excellent	1	100-91
B	Very good	1,5	90-81
C	Good	2	80-73
D	Satisfactory	2,5	72-66
E	Sufficient	3	65-60
Fx	Failed	4	59-0

ECTS Grade	% of successful students normally achieving the grade	Definition
A	10	Outstanding performance with only minor errors.
B	25	Above the average standard but with some errors.
C	30	Generally sound work with a number of notable errors.
D	25	Fair but with significant shortcomings.
E	10	Performance meets the minimum criteria.
F ⁺	-	Some more work required before the credit can be awarded
Fx	-	Considerable further work is required.

1. Grading systems of the institutions

<i>UCM (Numerical) *</i>	<i>UCM (Alphabetical)</i>	<i>UCM**</i>	<i>Definición/Definition</i>	<i>ECTS Grade s</i>
10	MH	4	Distinction-Excellent Outstanding performance with only minor errors	A
9-9.9	SB	3	Merit-Very Good Above the average standard but with some errors	B
7-8.9	NT	2	Pass-Good Generally sound work with a number of notable errors	C
5-6.9	AP	1	Pass -Sufficient Fair but with significant shortcoming	D
0-4.9	SS	0	Fail	E, F
	NP		Non-Submission - Attendance	N

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E MADRID 03		https://www.ucm.es/entrada-y-residencia-en-espana-como-estudiante
SK BRATISL02	Mgr. Hana Beňová, Assistant of Departmental Coordinator Tel. +421 2 50117387 benovah@fpharm.uniba.sk	http://staryweb.uniba.sk/index.php?id=2830 http://www.fpharm.uniba.sk/index.php?id=3069

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E MADRID 03		http://www.ucm.es/english/madrid-healthcare-system-1
SK BRATISL02	Mgr. Hana Beňová, Assistant of Departmental Coordinator Tel. +421 2 50117387 benovah@fpharm.uniba.sk	http://staryweb.uniba.sk/index.php?id=2829 http://www.fpharm.uniba.sk/index.php?id=3069

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E MADRID 03	alojamientoenlaucm@ucm.es Phone: +34 91 394 1897 / 2061	https://www.ucm.es/oficina-de-alojamiento-en-la-ucm
SK BRATISL02	Mgr. Hana Beňová, Assistant of Departmental Coordinator, Tel. +421 2 50117387, benovah@fpharm.uniba.sk	http://www.mlyny.uniba.sk/index.php?id=1926 http://www.mlyny.uniba.sk/index.php?id=2717 http://www.fpharm.uniba.sk/index.php?id=3069

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷
E MADRID 03	Institutional Contact Prof Andrés Arias Astray		
SK BRATISL02	doc. Mgr. Martina Dubničková, PhD. Erasmus Departmental Coordinator		
SK BRATISL02	Prof. RNDr. Ing. Ľudomír Šlahor, PhD. Erasmus Institutional Coordinator		

⁷ Scanned signatures are accepted