

**Rules Concerning Admission Procedures for the Academic Year 2019/2020  
at the Faculty of Pharmacy, Comenius University in Bratislava,  
Master Degree Study Programme Pharmacy in English language**

**Basic study admission requirements:**

1. The basic requirement for admission to university study is to obtain **full secondary or full secondary vocational education**, which is demonstrated by recognition document pursuant to Act No. 422/2015 Coll. on recognition of documents on education and on recognition of professional qualifications and on changing and amending certain laws.  
The candidate who does not provide fulfilment of basic admission requirements at the time of the entrance examination shall be accepted to study conditionally. However, such candidate is obliged to prove fulfilment of basic admission requirements to study admission at the latest on the day of enrolment. **The right for the enrolment of the candidate, who was admitted to study conditionally, expires unless he/she proves the fulfilment of the basic admission requirements no later than on the date of enrolment.**
2. Based on Art. 32 Act No. 578/2004 Collection on health care providers, health professionals and professional associations and amendments the Faculty requires that part of the submitted materials to the application shall be a **Health Certificate of Competency** to practise the regulated **profession of a pharmacist**, having public health implications.

**Deadline for submission of applications, fees, admissions:**

3. The deadline for the submission of applications for Master Degree Study Programme Pharmacy in English language is **earliest December 3, 2018 (Monday) and latest July 31, 2019 (Wednesday)**, by this date the application must be received by the Faculty together with the administration fee for the admission procedures.

**Study application must be sent by post to the following address**

Faculty of Pharmacy  
Comenius University in Bratislava  
Odbojárov 10  
SK-832 32 Bratislava 3  
Slovak Republic

**Documents required for study application:**

- completed application form – complete readable permanent address, e-mail address and phone number and personally signed by the candidate
- *Curriculum vitae* (CV) in English (personally signed by the candidate)
- 3 photos (passport-size)
- proof of recognition of documents on education and on recognition of professional qualifications
- proof of health competency of the candidate to practice the profession of a pharmacist
- proof of payment of administration fee for the admission procedures
- apostilled copy of the final secondary school diploma
- photocopy of birth certificate verified by notary
- passport photocopy

**Nota bene: An incomplete application form will be considered as an invalid application.**

### **Administration fee for the admission procedures by Internetbanking:**

Bank: Štátna pokladnica

**Bank Account No.:** 7000083012/8180

**IBAN:** SK 84 8180 0000 0070 0008 3012

**SWIFT:** SPSRSKBA (SEPA countries)

**SWIFT:** SUBASKBX (rest of world)

**Admission procedures fee:** 60 €

**Variable symbol:** 648003

**Details of payment:** name and surname of the applicant

**Specific symbol:** 558

4. The admission to the Faculty of Pharmacy, Comenius University in Bratislava is conditioned by the successful completion of the admission procedures.
5. Only candidates up to **80<sup>th</sup> placement** will be admitted to Master Degree Study Programme Pharmacy in English language.

### **Organization of admission procedures**

6. Applications of candidates are administered and evaluated continuously during the time in which the Faculty is accepting the applications for the study.
7. The prerequisite for being admitted to Master Degree Study Programme Pharmacy shall be the knowledge of English language and two written tests, in **Chemistry and Biology** (maximum number of points for each test is 50 points). The maximum possible number of points achieved within the admission test procedure can be 100 points. On the date of the test, after publishing the results, each candidate has a possibility of inspecting his/her test and consulting the reason for non-granting the points with the members of the Admission Committee.
8. Authorized teachers have prepared and the Dean has approved the “Set of Questions for Admission Examinations in Biology and Chemistry”. This material is available to all candidates at the Faculty Library in Bratislava and upon request it is sent by post (the price of one set is 40 € + postal charges). After being approved by the Academic Senate of the Faculty of Pharmacy of CU, all information concerning the admission procedures are published at the official bulletin board of the Faculty of Pharmacy and at the Faculty website.

### **Rules for study admission**

9. Applications of the candidates are evaluated exclusively on the date of submission of the complete application to the Faculty (including payment of the administrative fee and all necessary attachments). The date of submission is decided by the stamp of the Faculty Registry Office.
10. In case that a non-complete application is submitted, the Faculty asks the candidate by e-mail to complete his/her application. Should the candidate fail to do this, his/her application will be considered as invalid.
11. The decision concerning the admission of candidates to study is made by the Dean at the Admission Committee. The Admission Committee shall assess applications of the candidates according to the delivery date at the Faculty. After verification of the fulfilment of requirements for admission, the Admission Committee accepts the candidate to study until the quota has achieved the maximum possible number of students admitted in the academic year.

12. The transfer of a student from other higher-education institution shall have the same form of admission procedures as stated above pursuant to Sect. 58 of the Act on higher education institutions.
13. Tuition fee for the academic year 2019/2020 is **7500 €** for 2 semesters with guarantee of no raise of tuition fee for the next 5 years of study of a student. The fee must be paid by single bank transfer to the bank account of the Faculty **no later than August 20, 2019**. On the registration date, the document certifying the tuition fee payment must be submitted to the Study Department of the Faculty of Pharmacy. If the student fails to provide a proof of payment of the tuition fee he/she shall not be registered to the appropriate academic year.
14. When the decision concerning non-admission is reviewed, only the applications substantiated by the violation of the above rules of the admission procedure or by the violation of the applicable Act on higher education institutions shall be reviewed.

In Bratislava, on June 12, 2018

prof. PharmDr. Pavel Mučaji, PhD.  
Dean